

**WESTERN LANE AMBULANCE DISTRICT
REGULAR BOARD MEETING
April 27, 2017**

**DIRECTORS PRESENT: MIKE WEBB
DICK CHILDS**

**ANNE STONELAKE
RIC YECNY**

DIRECTORS ABSENT: CINDY RUSSELL

OTHERS PRESENT:

Matt House, Jim Langborg, Julie Brown, Jim Dickerson, Darrek Mullins, Karin Guy, Jeff Matthews, Chris Mahr, as well as the general public (none signed in) including a videographer from the Siuslaw News.

NEW BUSINESS: Appointed Ric Yecny to fill in Bob Sneddon's vacancy. Julie Brown performed the swearing in ceremony. Director Mike Webb presented a service award to Bob Sneddon.

DISCIPLINARY APPEAL HEARING: Director Webb asked Cindy Haberman if she wanted to speak in an Open Forum, she affirmed so, and thus, the Hearing was held in an Open Forum. Director Webb requested Chief Langborg to present his facts in regards to the termination of Cindy Haberman. This was followed by Chief Langborg, Cindy Haberman, Matt House, Julie Brown, Director Stonelake, and members of the public presenting information. Approximately 90 minutes later, the Board openly deliberated, and with Roll Call, unanimously affirmed Cindy Haberman's termination. Note: the appeal hearing was digitally recorded.

The Board then temporarily suspended the Board meeting at approximately 7:40 PM. Board resumed the Board meeting at approximately 8:00 PM.

PUBLIC COMMENT: Florence citizen, Leah Patton, requested that the Districts provide full financial information in regarding to the IGA. Chief Langborg directed her to the SVFR & WLAD websites where copies of the Implementation Plan, Monthly Objectives, and Signatory information are available.

AUDIT REPORT: Chris Mahr of Chris Mahr & Associates, presented his finding and reports in regards to the audit he performed. He discussed re-statements/adjustments that were made to correct the errors from 2014; impact of PERS; the vacant land value, and allowance for doubtful accounts. Chris Mahr also provided a recap of opportunities, i.e., policy manual review, written accounting procedures, Board member reviews of bank reconciliations & vendor list, board meeting notices, payrate documentation, credit card expense documentation, posting of accounts receivable, and PERS tracking.

APPROVAL OF MINUTES: Director Stonelake made a Motion to approve the minutes as written for the March 23, 2017. Director Childs seconded the Motion. Roll Call with Director Yecny abstaining.

TRANSACTION REPORT: Director Childs made a Motion to approve the transaction list. Director Stonelake seconded the Motion. Roll Call with Motion passing unanimously.

FINANCE/HR REPORT: Julie Brown presented the Financials. Director Yecny questioned the discrepancy in the fund balance total amounts on page 22 from the accountant's office. Julie Brown affirmed that

sum total is correct. Director Stonelake made a Motion to approve the Finance Report. Director Childs seconded the Motion. Roll Call with Motion passing unanimously.

OLD BUSINESS: Chapter 8 of the Policy Manual was deferred for discussion at next month's Board meeting. The Board discussed the Collective Bargaining Agreement that they had received a copy of prior to the meeting. Director Stonelake made a Motion to ratify the Collective Bargaining Agreement. Director Childs seconded the Motion. Roll Call with Motion passing unanimously.

CHIEF/DIRECTOR'S REPORT: Due to the late hour, the Chief's report was deferred to next month's Board meeting.

OPERATIONS MANAGER: Matt House discussed the surplus of the dunes rescue vehicle. Director Stonelake made a Motion to surplus the dunes rescue vehicle. Director Childs seconded the Motion. Roll call with Motion passing unanimously.

ADDITIONAL INFO/CORRESPONDENCE: Matt House discussed an employee's vehicle that was damaged by a rolling garbage bin while the employee's car was legally parked. Matt requested that the Board consider reimbursing the employee for 50% or \$250 of the employee's insurance deductible. Director Stonelake made a Motion to approve \$250 to reimburse the employee. Director Childs seconded the Motion. Roll call with Motion passing unanimously.

Matt also discussed the Honor Flight which was presented at the March 23, 2017 Board meeting. After discussion, Director Childs made a Motion to approve a \$400 contribution to the Honor Flight. Director Stonelake seconded the Motion. Roll call with Motion passing unanimously.

The Regular Board Meeting was adjourned at 9:35 PM by Board President Mike Webb.

Respectfully submitted by,

Karin Guy, Administrative Assistant
Temporary Recording Secretary