

**WESTERN LANE AMBULANCE DISTRICT
REGULAR BOARD MEETING
June 22, 2017**

DIRECTORS PRESENT: **MIKE WEBB** **CINDY RUSSELL**
RICK YECNY

DIRECTORS ABSENT: **ANNE STONELAKE** **DICK CHILDS**

OTHERS PRESENT:

Matt House, Jim Langborg, Julie Brown, Ronnie Pearson, Karin Guy, Larry Farnsworth, Mike Allen

APPROVAL OF MINUTES: Director Russell made a Motion to approve the minutes as written for May 25, 2017. Director Webb seconded the Motion. Roll Call with Motion passing unanimously.

PUBLIC COMMENT: Mike Allen introduced himself as a local resident who moved here 3 years ago, and is familiarizing himself with the local Boards. Larry Farnsworth shared his observations of the multi-agency drill and how impressed he was with it. He also shared how honored he is to serve and be elected to the WLAD Board.

Board discussed the Public Hearing for the 2017-18 Budget. Director Russell made a Motion to approve as proposed. Director Yecny seconded the Motion. Roll Call with Motion passing unanimously.

FINANCE/HR REPORT: Julie Brown shared that she expects the Policies to be available for review in a few months. Due to the network crash, the IGA invoices may not have been created, and thus, the Board will see a larger than normal bill before year end.

TRANSACTION REPORT: There was a question about a service charge of \$16.74 noted as check in May 2017. Julie will research. Director Webb made a Motion to approve the transaction list. Director Russell seconded the Motion. Roll Call with Motion passing unanimously.

NEW BUSINESS: Chief Director Langborg & Julie Brown discussed the LifeMed Resolution 2017-09. Director Yecny made a Motion to approve the Resolution. Director Russell seconded the Motion. Roll Call with Motion passing unanimously

Resolution 2017-07 to transition to a cash basis based on the Auditor's recommendation was discussed. Director Yecny requested that aged Accounts Receivable and aged Accounts Payable reports are provided, and Director Yecny inquired about the ease of converting from an accrual to a cash basis system. Julie Brown will research with the Auditor and QuickBooks. Director Russell made a Motion to approve Resolution 2017-07. Director Yecny seconded the Motion. Roll Call with Motion passing unanimously.

Resolution 2017-08 Community Paramedic Program was presented by Matt House. Director Yecny declared a potential conflict of interest as an employee of PeaceHealth. Matt highlighted the details of the program in discussion and a slide presentation. In depth discussion followed regarding the funding, budget, reporting, providing additional services, and metrics that may be shared with insurance carriers in order to better meet the needs of the community. Director Russell made a Motion to approve

Resolution 2017-08 as stated. Director Webb seconded the Motion. Roll Call with Motion passing unanimously.

Chief Director Langborg discussed the Proposed Chaplain Program Manager job description and is seeking approval in order to begin the hiring process. Director Russell made the Motion to approve the job description of the Chaplain Program Coordinator. Director Yecny seconded the Motion. Roll Call with Motion passing unanimously.

Resolution 2017-10 IGA renewal of the Chief Director. Director Yecny made a Motion to approve Resolution 2017-10. Director Russell seconded the Motion. Roll Call with Motion passing unanimously. Chief Director Langborg mentioned that in two months he will present a Resolution to combine the IGA agreement for his position, as well as Julie's, into one.

CHIEF/DIRECTOR'S REPORT: Chief Director shared that there will be an IGA Financial meeting on July 6. Chief Director also discussed the WLEOG disaster drill, the new part-time assistant, and the Seismic Grant of which he is asking the contractor to source locally for sub-contractors and suppliers. Chief Director shared his discussion with our attorney, Jeff Matthews, regarding offering firefighter volunteers, including volunteers in Swisshome and Deadwood, a discounted or free LifeMed membership. Director Russell made a Motion to approve free LifeMed memberships for volunteer firefighters at SVFR, Swisshome and Deadwood, with an automatic annual renewal which may be cancelled with 30 days notice. Director Yecny seconded the Motion. Roll Call with Motion passing unanimously.

OPERATIONS MANAGER: Matt House discussed the call volume; the new payroll system; the Electronic Patient Care Report (EPCR) competitive bids; the Mobile Integrated Healthcare position; the trending reports included in the Board packet appendix; and the selling of the Ford Blazer.

FUTURE BUSINESS: Larry Farnsworth noted that he will not be in attendance for the July 27 Board Meeting, and thus, he will be sworn in August, if there is a Board meeting. Director Russell inquired about the workshops, and Chief Director Langborg replied that they were planning for August.

BOARD DIRECTOR COMMENTS: No comments

The Regular Board Meeting was adjourned at 7:20 PM by Board President Mike Webb.

Respectfully submitted by,

Karin Guy, Administrative Assistant
Temporary Recording Secretary