

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority
2625 Highway 101 North, Florence, OR 97439**

Joint Meeting Minutes, October 22, 2020, 6:00 p.m.

The Zoom recording will be posted on SVFR & WLAD Websites

SVFR BOARD MEMBERS PRESENT: Directors Jim Palisi, Alan Burns, Ron Green, Ned Hickson, Sam Spayd
NOT PRESENT: Director Burns

WLAD BOARD MEMBERS PRESENT: Directors Cindy Russell, Rick Yecny, Larry Farnsworth, Mike Webb, John Murphey

WLFEA BOARD MEMBERS PRESENT: Directors Jim Palisi, Cindy Russell, John Murphey, Sam Spayd

STAFF PRESENT: Chief Schick, Dina McClure, Operations Chief House, Mary Dimon

Chief Schick called the meeting to order at 6:00 p.m. Roll Call established quorums.

PUBLIC COMMENT: None

CONSENT AGENDA: No consent agenda items were moved to regular discussion. Future business meeting dates will be moved to the bottom of the agenda in the future.

REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:

- McClure explained that 3 months into the fiscal year the expenses should be tracking around 25%.
- SVFR received reimbursement from the Oregon Department of Forestry for the Sweet Creek Fire.
- McClure said the WLAD balance sheet has been changed to reflect the pension liabilities. Director Yecny explained the changes using last year's audit numbers. Director Murphey asked McClure to contact the auditor to address Director Farnsworth's question about the deferred inflow and outflow of resources.

OLD BUSINESS: None

NEW BUSINESS:

- **WLFEA Action Item: Approve Vendor for 60 Month Copier Lease:**
McClure explained that the current copier 5-year lease will terminate in May. McClure received 3 quotes for similar machines; the information was presented in the board packet. McClure recommended Option 1 which would keep our current vendor to make the transition easier.
Director Russell made a motion to approve Option 1 COPYTRONIX (CTX). Director Palisi seconded. All in favor, motion passed.
- **Q & A with Liz Loomis for WLAD Local Option Levy Renewal: (SVFR Directors left the meeting)**
Chief introduced Liz Loomis to the group. Liz Loomis gave her background and explained that she has 20 years in passing revenue increase requests and 65% of her clients work for Fire and Ambulance Districts. Liz introduced her assistant AJ Chippendale. Loomis explained her proposal and how there are 5 components for an effective communications plan.

Director Murphey asked about increased levy amount from the 4 examples. Loomis gave examples of levy's that have passed recently.

Director Yecny asked about the timing as to when to go out for the levy: May or November. Director Webb gave input that the District should go out for the levy in May.

Director Yecny asked how the District budgets for this proposal. Loomis explained that the project cost is all inclusive except for printing and postage.

Director Farnsworth asked Loomis about her experience with WLAD in the past. Loomis said she had submitted a proposal with the previous Chief that was not accepted. Farnsworth wants to know what the district paid in the past for the previous levy renewal. Director Webb asked for the cost of the last renewal also and said it was well worth what the district paid.

There was discussion on which month would be best to get on the ballot. Loomis said her proposal was based on a simple renewal. If the district decided on a tax increase, she would like to be included on any discussions.

Director Yecny asked Chief to get back to the group on the timing of the levy renewal. Director Farnsworth requested staff to collect information and cost from the last levy renewal.

Loomis recommended the district do a simple renewal in May since there will be three Directors on the ballot. Loomis said not only does she help her clients go to bat, she also provides PR service 24/7.

DIRECTOR COMMENTS:

**Director Webb motioned to adjourn the meeting; Director Yecny seconded.
Meeting adjourned at 7:15 p.m.**

Respectfully submitted,
Mary Dimon
Recording Secretary