

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority
2625 Highway 101 North, Florence, OR 97439**

Joint Meeting Minutes, November 19, 2020, 6:00 p.m.
The Zoom recording will be posted on SVFR & WLAD Websites

SVFR BOARD MEMBERS PRESENT: Directors Jim Palisi, Alan Burns, Ron Green, Ned Hickson, Sam Spayd

WLAD BOARD MEMBERS PRESENT: Directors Cindy Russell, Rick Yecny, Larry Farnsworth, Mike Webb, John Murphey

WLFEA BOARD MEMBERS PRESENT: Directors Jim Palisi, Cindy Russell, John Murphey, Sam Spayd

STAFF PRESENT: Chief Schick, Dina McClure, Operations Chief House, Holly Lais

Chief Schick called the meeting to order at 6:00 p.m. Roll Call established quorums.

PUBLIC COMMENT: None

CONSENT AGENDA: The consent agenda included:

- 1.) October 22, 2020 Regular Meeting Minutes
- 2.) Staff reports

REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:

- McClure followed up on topics from the last board meeting including journal entries from the auditors for pension liability, the new Mastercard detail report, and the corrected LifeMed Analysis report. WLAD paid \$18K to Prospect PDX for the last levy renewal, however, Prospect PDX is no longer in business.
- SVFR received \$26K for the SAFER Grant and is still waiting for reimbursement from the Holiday Farm Fire.
- WLFEA received \$40K for the MCR program.
- Director Yecny asked about the WLAD overtime. Chief House said the overtime was due to a worker's comp leave and sick/vacation coverage.
- Director Farnsworth expressed his lack of confidence with the current auditor and would like an explanation of their calculations for deferred inflows and outflows of resources for the PERS liability. Directors Webb also had questions. McClure was asked to invite the auditors to the next board meeting to provide more information.

NEW BUSINESS:

- 3.) SVFR & WLFEA Action Item: Creation of Fire Marshal Position: The SFVR and WLFEA directors discussed creating the Fire Marshal Position, the qualifications and certifications required, and moving the position from SVFR to WLFEA. The position's salary and expenses would be paid in full by SVFR, and the position would go into effect 1/1/21.

WLFEA: Director Palisi made a motion to approve the creation of the Fire Marshal Position and hire Captain Tony Miller as the Fire Marshal. Director Hickson seconded. Roll call, all in favor, motion passed.

SVFR: Director Burns made a motion to adopt the Fire Marshal salary range. Director Hickson seconded. Roll call, all in favor, motion passed.

- 4.) SVFR Action Item: Donation of 2005 Dodge Durango: The SVFR directors discussed donating the 2005 Dodge Durango to the Swisshome Deadwood Fire Department. The vehicle is a step up from what they currently have and will still have lights and sirens minus radios.

Director Hickson made a motion to donate the 2005 Dodge Durango to Swisshome Deadwood Fire. Director Spayd seconded. All in favor, motion passed.

OLD BUSINESS:

- 5.) SVFR, WLAD, WLFEA: Strategic Plan Process Update: Chief Schick gave an update. He had hoped the contracts with Labor Negotiations could be completed before moving forward with the strategic plan but recommends not delaying and moving forward anyway. An LCOG representative will be presenting at the December Board meeting.
- 6.) WLAD Action Item: Hiring Liz Loomis Public Affairs to Assist in Levy Renewal: Chief Schick said staff had reached out to SDAO and LCOG as alternatives to Liz Loomis. SDAO will only help with submitting forms and LCOG had not responded to the request for assistance. The directors would like to receive cost estimate projections and the decision was tabled until next month's meeting.

DIRECTOR COMMENTS:

- Director Palisi would like staff to prepare a proclamation plaque for Pete Warren. He did an amazing job as the Recruitment and Retention Officer for the past 4 years and has shown a commitment to the district.
- Director Farnsworth asked Chief House to give a COVID19 update regarding the 97439-area code and the departments. House shared the current case count, how the pandemic is affecting personnel and their families, the status of PPE available, and relayed the message to stay diligent and not become complacent.
- Director Yecny wished everyone a happy, healthy, and safe Thanksgiving!

FUTURE BUSINESS:

The next Regular Meeting will be on December 17, 2020, at 6:00 pm. (3rd Thursday)

**Director Webb motioned to adjourn the meeting; Director Yecny seconded.
Meeting adjourned at 7:07 p.m.**

WLAD EXECUTIVE SESSION PER ORS 192.660 (2) (d) LABOR NEGOTIATOR DISCUSSIONS:

Director Farnsworth invited the SVFR Directors to join the Executive Session.

Respectfully submitted,
Holly Lais
Recording Secretary